



Basavarajeshwar Group of Institutions
BALLARI INSTITUTE OF TECHNOLOGY & MANAGEMENT

HAAC Accredited Institution*

"Jnana Gangotri" Campus, Bellary Hospet Road, Near Allipura Village,
BALLARI - 584 104 (Karnataka)

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: BITM/IQAC-M/2022-23/30


Date: 15.05.2023

MEETING NOTICE

It is proposed to hold 30th meeting of Internal Quality Assurance Cell (IQAC) of BITM, on Tuesday 26.05.2023 at 03:00PM in the Board Room, Admin & PG Block.

Meeting Agenda:

1. To approve the minutes of the previous meeting
2. To discuss about the Results
3. Planning for Extra curricular activities & co-curricular activities
4. To discuss regarding establishing of E-Resource Facility for students and staff
5. To discuss regarding establishing of GATE / TOEFL / GRE / IELTS / Competative Examination / Foreign Lanuage Teaching & Certification Centre.
6. To discuss regarding Placement activities
7. To discuss regarding student grievances
8. To discuss regarding student's feedback
9. To discuss regarding Academics


Principal,
IQAC Chairman, & Management,
Ballari Institute of Technology & Management

Copy to: Vice-Principal, DD, All Dept. HOD's (CSE/ECE/EEE/CIVIL/ME/MBA/Maths/Physics/Chemistry), A.O, Chief Librarian, Sys. Admin., Academic Coordinator, External Expert, Local Society, Member - Students, Alumni Co-ordinator, Industrialist, Section Officer, Physical Director & Stakeholder(Employee).



Basavarajeshwari Group of Institutions
BALLARI INSTITUTE OF TECHNOLOGY & MANAGEMENT

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Following discussion were made in the meeting:

1. **To approve the minutes of the previous meeting**

Members unanimously approved minutes of the previous meetings.

2. **To discuss about the Results**

Members went through the results presented by HOD's department wise. Members have expressed that the results have improved comparing to the previous semester. Further members have expressed that results are still need to be improved. Further discussing on this results, Deputy Director suggested that the students those who joined through PCMB stream in PUC who are not having minimum basic knowledge of the computers, and should learn the Computer Basics.

3. **Planning for Extra curricular activities & co-curricular activities**

Subject deferred to next meeting. Members noted.

4. **To discuss regarding establishing of E-Resource Facility for students and staff**

Members expressed to establish the E-Resource facility for students and staff in the Admin & PG Block itself. Management expressed that to take one separate room and make it as a E-Resource facilitating Centre and also expressed to collect and maintain some educational CD's related to all the departmental subjects individually.

5. **To discuss regarding establishing of GATE / TOEFL / GRE / IELTS / Competative Examination / Foreign Lanuage Teaching & Certification Centre.**

Deputy Director expressed that one of the member from outsource is coming to conduct the GATE coaching. Members approved the same and Dr. Yadavalli Basavaraj, Vice-Principal expressed to appoint Mr. Suraj, Asst. Prof. from ME department as Coordinator and facilitator for **GATE / TOEFL / GRE / IELTS / Competative Examination / Foreign Lanuage Teaching & Certification Centre**, as he is having experience in all competitive examinations and also ready to give coaching for IAS. Members noted and approved the same.

6. **To discuss regarding student grievances**


Members expressed that the Grievances Committee Members are required to expand the committee by including the Coordinators in Grievance Committee Cell. Members noted and approved the same.


7. **To discuss regarding student's feedback**

Members expressed that the present student's feedback has yet to be taken. Revised feedback online system need to be implemented. Members noted and approved.

8. **To discuss regarding Academics**

Members noted that the academic activities are running smoothly.


Dr. N. SURAJ
Coordinator
Member Secretary
Internal Quality Assurance Cell (IQAC)
Ballari Institute of Technology & Management,
Ballari.


Principal
IQAC Chairman
Ballari Institute of Technology & Management,
Ballari.



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ACTION REPORT

For the meeting held on 26.05.2023 at 03:00PM

1. **To approve the minutes of the previous meeting**
XXXX
2. **To discuss about the Results**
Conducted Orientation Program for first year students and proctors counselled the students those who are weak in Computer basic knowledge.
3. **Planning for Extra Curricular activities & co-curricular activities**
Conducted curricular and co-curricular activities as per the department calendar of events
4. **Discussion regarding NBA Accreditation for the other 3 programs.**
CSE, ECE & ME were successfully NBA Accredited. Preparation of NBA for three branches Work is in progress (EEE, Civil & MBA).
5. **To discuss regarding establishing of E-Resource Facility for students and staff**
E-Resource facility implemented for all the students and staff.
6. **To discuss regarding establishing of GATE / TOEFL / GRE / IELTS / Competative Examination / Foreign Lanuage Teaching & Certification Centre.**
Training programs for GATE / TOEFL / GRE / IELTS are arranged.
7. **To discuss regarding student grievances**
No Grievances Reported.
8. **To discuss regarding student's feedback**
Students Feedback system fully implemented.
9. **To discuss regarding Academics**
Academic events are conducted as per the calendar of events.


Member Secretary
D. H. GURURAJ
Coordinator

Internal Quality Assurance Cell (IQAC)
Ballari Institute of Technology & Management,
Ballari.


IQAC Chairman
Principal,
Ballari Institute of Technology & Management,
Ballari.