

Basavarajeshwari Group of Institutions



BALLARI INSTITUTE OF TECHNOLOGY & MANAGEMENT NAAC Accredited Institution\*

"Jnana Gangotri" Campus, Bellary-Hospet Road, Near Allipura Village, BALLARI - 583 104 (Karnataka) Ph: 08392-237167/237153 Fax: 237197, e-mail: <u>bitmbly@gmail.com</u>, Website: <u>www.bitm.edu.in</u>



## **E-GOVERNANCE**

## POLICY



Basavaraieshwari Group of Institutions

### **BALLARI INSTITUTE OF TECHNOLOGY & MANAGEMENT**

"Jnana Gangotri" Campus, Bellary-Hospet Road, Near Allipura Village, BALLARI - 583 104 (Karnataka) Ph: 08392-237167/237153 Fax: 237197, e-mail: <u>bitmbly@gmail.com</u>, Website: <u>www.bitm.edu.in</u>

## PREAMBLE

Date: 01.07.2014

 $BITM\ E$  -governance envisages with the sole vision of enhancing the system of governance for

development of the institute by leveraging new and cutting edge technologies.

The broad areas of e-governance are in the area of examinations, admissions, day to day operations of departments, academics, placements management information systems and stake holder's inclusion in a staged manner. It aims at planning and facilitating any infrastructure for the deployment of cutting edge applications and deployment of solutions for seamless administration of the institute.

#### Vision:

To enhance the system of governance for the overall development of the institute by leveraging technologies

#### Mission:

Deploy new solutions and ideas in various departments of the Institute for seamless data access enabling better decision making.

#### Objectives

- 1. Implementation of E-governance in various functioning of the institution
- 2. Achieving efficiency in our functioning
- 3. Promoting transparency and accountability
- 4. Achieving paperless administration of the institution
- 5. Facilitating online internal and external communication between various entities of the institution
- 6. Providing easy access to information
- 7. To maintain the Data on a secure environment.
- 8. Making the institution visible globally

#### **Policy:**

- 1. In order to provide simpler and efficient system of governance within the institution, it is decided to adopt and implement e-governance in maximum activities of our functioning.
- 2. Institution to embrace e-governance for the seamless access of data for better decision making at various levels of the organization.

#### Area of Implementation:

- 1. Website & Social Media
- 2. Student Administration including Hostels
- 3. Academics
- 4. Internal & External Examinations
- 5. Communication System
- 6. Finance & Accounts
- 7. Library
- 8. Payment Systems
- 9. Placements

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**E-governance in following areas:** For convenience purposes, the policy is divided into various areas of operation. These areas of operation are illustrative and the society reserves the right to implement e-governance even in the areas not enlisted herewith.

- 1. **Website & Social Media:** The website of the college to be continuously updated taking into account the new changes. The website should act as a mirror of the college activities and information about all activities, important notices etc. should be made easily available. Website is hosted & deployed by a third party on a secure platform. Along with it, training should be given to the existing staff and persons should be identified who will undertake the responsibility of website administration and updating at the college level. Important information & achievements will be posted in the Social Media.
- 2. **Student Administration Including Hostels:** Institution to process admissions for programs, hostel, transport etc. using a Suitable ERP Solution. Students also must be able to obtain transfer certificates, bonafied certificates, etc. on an online mode.
- 3. **Academics:** Institution to manage student academics using a suitable ERP Solution with Real time communication to parents with respect to Student Progress.
- 4. **Internal & External Examinations:** As per the directions of the University, it is mandatory to handle examination in online manner. Filling of examination forms, revaluation forms, photocopy forms, obtaining hall tickets, receiving of examination papers, uploading of marks, etc. everything has to be done in online manner. Utmost secrecy and confidentiality needs to be maintained while handling examinations and work needs to be done utmost care and caution. Examination coordinator needs to supervise the entire process of examination under the guidance of the Principal of the college. Regular updates of Students Internal Performance to be maintained and communicated to the parents.
- 5. **Communication:** Regular updates about student to be communicated with respect to Student on Fees, college updates & other academic matters.
- 6. **Finance & Accounts:** For ease of maintaining accounts & Finance suitable Accounting & Finance Software package to be implemented.
- 7. **Library:** Entire Library System with respect to Issue, reference to be automated and Staff & Students to access the library resource in & outside the campus. Access to e-journals & E-resources to be provided within the campus.
- 8. Payments: Parents & Staff to make payments using Debit/Credit Card & UPI Platforms.
- 9. **Placements:** Placement to maintain student info & provide access to placement information on their fingertips.

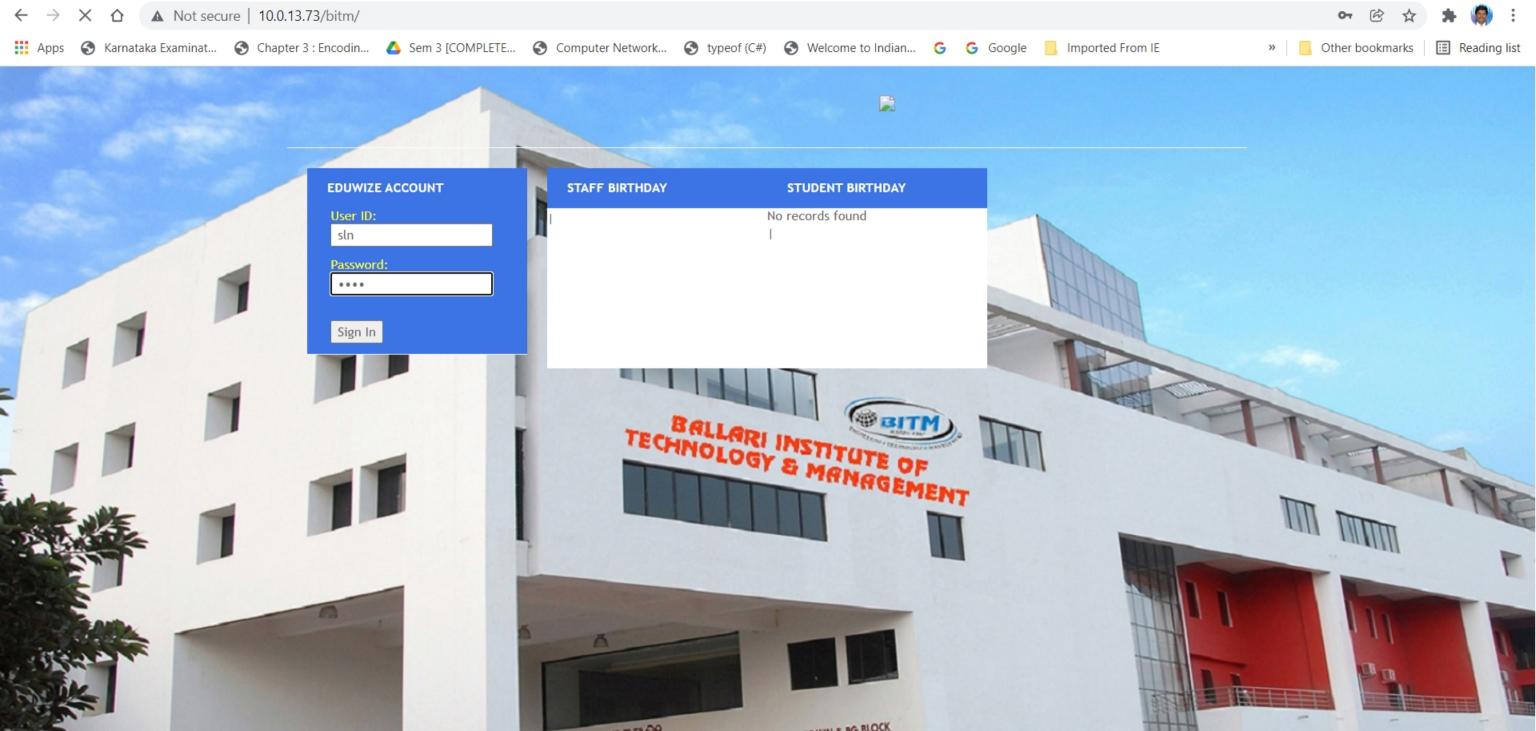
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Chairman & Director, Ballari Institute of Technology & Management, BELLARY

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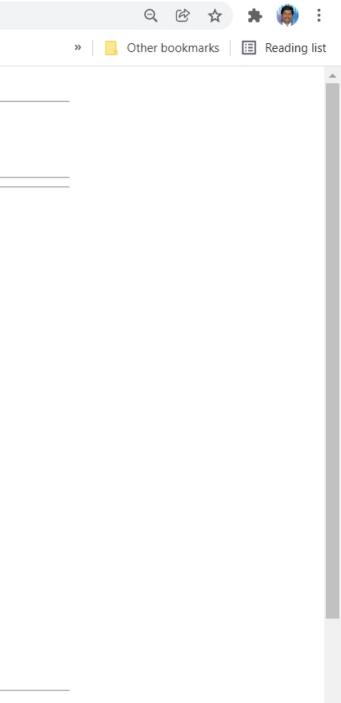




#### BALLARI INSTITUTE OF TECHNOLOGY AND MANAGMENT ATTENDENCE DETAILS FOR THE ACYEAR -2021-2022 SUBCODE-17CSL58

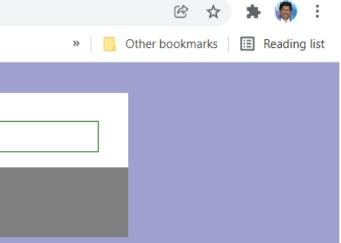
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5538	3BR19CS140	SANJEEV RAJ K	8	4	4	50
5539	3BR19CS141	SATYAM MANI TRIPATHI	8	1	7	87.5
5540	3BR19CS142	SEELAM VISHALAKSHI	8	1	7	87.5
5541	3BR19CS143	SHAGUFTA NAAZ	8	1	7	87.5
5586	3BR19CS145	SHEETAL V	8	1	7	87.5
5542	3BR19CS146	SHRAVANI B V	8	2	6	75
5543	3BR19CS147	SHRAVANI MUDLAPUR	8	1	7	87.5
5544	3BR19CS148	SHREELEKHA JOSHI	8	2	6	75
5545	3BR19CS149	SHREYAS CHAKRE	8	6	2	25
5546	3BR19CS150	SHRIKANTH KALABHAVI	8	3	5	62.5
5547	3BR19CS151	SHRUTHI K	8	1	7	87.5
5590	3BR19CS152	S SNEHA	8	3	5	62.5
5549	3BR19CS153	SRUJANA Y	8	1	7	87.5
5550	3BR19CS154	SRUSHTI G	8	2	6	75
5595	3BR19CS155	STEVENSON P	8	2	6	75
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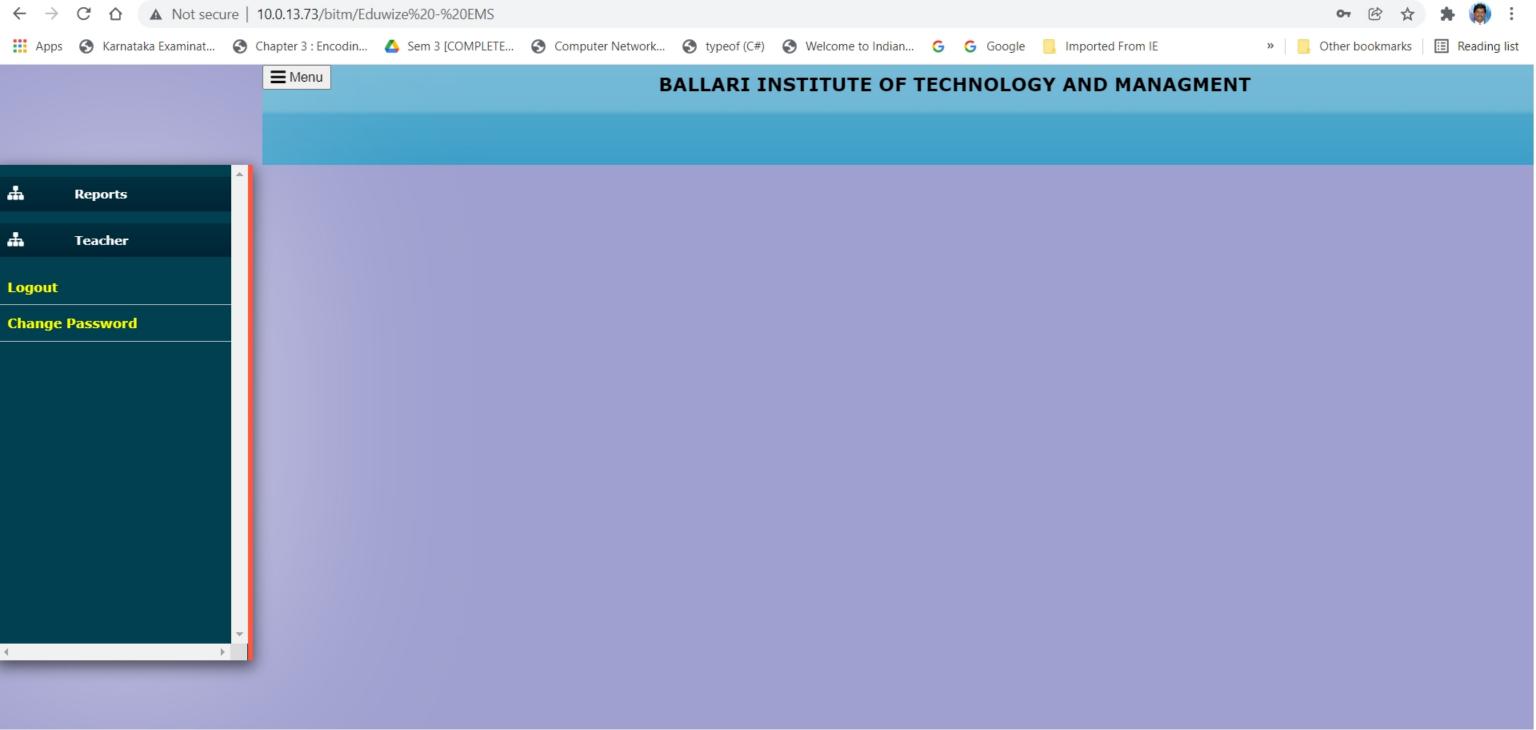
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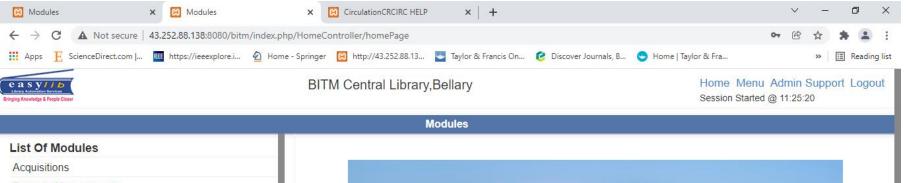


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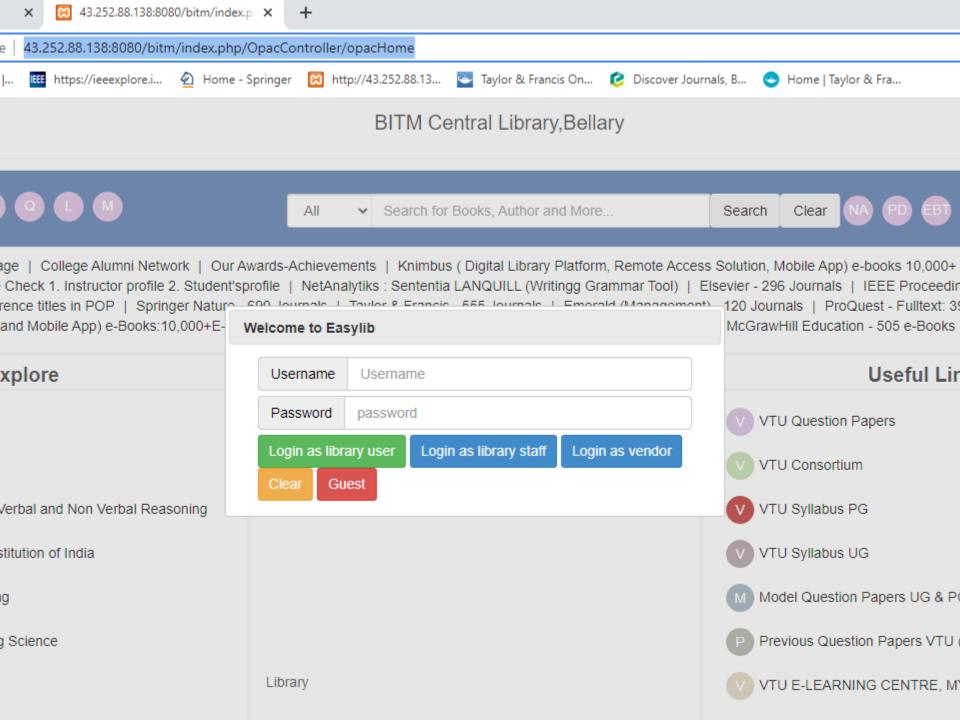


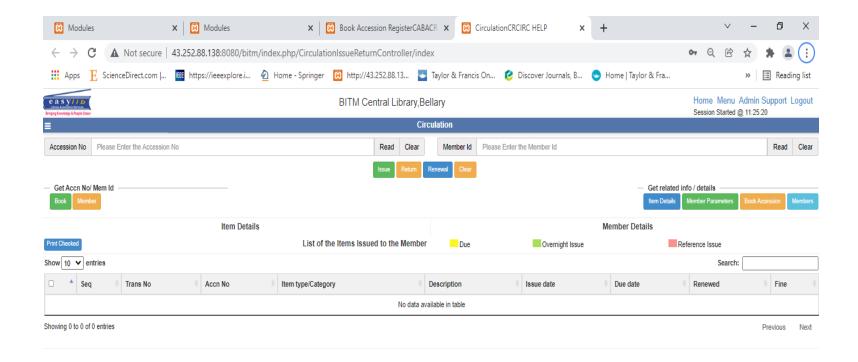




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Catalogue and Accessioning
Circulation
Communication Module
Dashboard(KPI) Management
Data Quality Improvement
Database Maintenance
Digital Library
Display Boards (Kiosk)
Easylib Batch
FeedBack Management
In Out Management
Members
OPAC
OPAC Setup







Library Contact Info	Library Policy	Library Teams	Need Software Help?
08392-242900 08292-244741 library@bitm.edu.in	© Easylib Software Pvt Ltd	Version-6.2a	+919844081710 info@easylibsoft.com

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Library Contact Info	Library Policy	Library Teams	Need Software Help?
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Library Contact Info	Library Policy	Library Teams	Need Software Help?
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## **Easylib Software Private Limited**

No. 1147/B, 1<sup>st</sup> Floor, 18<sup>th</sup> 'B' Main Road, Behind National Public School, 5<sup>th</sup> Block, Rajajinagar, Bangalore - 560010. INDIA

**2**+91-80-2315 3279 | □+91 97422-04624 / +91 98440-81710
 ⊠ info@easylibsoft.com | ⊕ www.easylibsoft.com | easylib.net



## Tax Invoice

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To The Principal Ballari Insititute Of Technology and Management	C	DUE DATE 08/10/202 TERMS Due on re	21
Jnana Gangotri Campus, #873/2, Bellary-Hospet road, Near Allipura , Bellary-583104 Bellary, Karnataka India State Code: 29			
PLACE OF SUPPLY 29 - Karnataka			
SHIP DATE 08/10/2021	SHIP VIA post	×	1
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<ol> <li>Easylib Web Version License:Easylib 6.4a Cloud Version Cloud hosting, application maintenance and daily backup Services for Easylib 6.4a for 3 Library Staff for12 months. 1st October 2021 to 30th September 2022</li> <li>Upgrade from Easylib 6.2a Local Version to Easylib 6.4a Cloud Version - Complimentary</li> </ol>	3	24,000.00	72,000.00
Kindly NEFT in favor of Easylib Software Pvt. Ltd. payable at Bengaluru Bank Details: Bank :Axis Bank Ltd, Majestic, Bengaluru Account No:913020054279006 IFSC No:UTIB0000693 Branch: Majestic Bengaluru GSTIN No. : 29AAACI4648D1ZM PAN No. : AAACI4648D	SUBTOTAL CGST @ 9% on 72000.00 SGST @ 9% on 72000.00 TOTAL BALANCE DUE	)	72,000.00 6,480.00 6,480.00 84,960.00 <b>4,960.00</b>
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#### Easylib Software Private Limited

1147B 18th B Main Road Rajajinagar 5th Block Bangalore, Karnataka 560010 IN +91 9742204624 GSTIN: 29AAACI4648D1ZM

## Tax Invoice

#### **BILL TO**

То The Principal allari Insititute Of Technology and Management ana Gangotri Campus, #873/2, Dellary-Hospet road, Near Allipura, Bellary-583104 Bellary, Karnataka India State Code: 29

#### PLACE OF SUPPLY

29 - Karnataka

#### SHIP DATE 08/10/2021

SHIP VIA post

NO ACTIVITY	JNIT QTY	RATE AMOUNT
<ol> <li>Easylib Web Version License:Easylib</li> <li>6.4a Cloud Version</li> <li>Cloud hosting, application maintenance and daily backup Services for Easylib</li> <li>6.4a for 3 Library Staff for12 months.</li> <li>1st October 2021 to 30th September</li> <li>2022</li> <li>Upgrade from Easylib 6.2a Local</li> <li>Version to Easylib 6.4a Cloud Version - Complimentary</li> </ol>	3 24 The Entron Easy noved to cloud Secontry issues the Aric as frees is. by Reserved. R,	,000.00 72,000.00 lub stwis . due to . 6 Hunen inoconcose d. 43,669 -
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Bringing Knowdge & people Closer

INVOICE NO. ESPL/I/2021-22/0276 DATE 08/10/2021 DUE DATE 08/10/2021 TERMS Due on receipt

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Payment receipt

# You paid ₹84,960.00

to Easylib Software Private Limited on October 8, 2021

Invoice no.

Invoice amount

Total

ESPL/I/2021-22/0276 ₹84,960.00 ₹84,960.00

Outstanding balance Status Payment method Authorization ID ₹84,960.00 Partially paid Razorpay PAY\_I6KTKXUBULD6RZ



Thank you



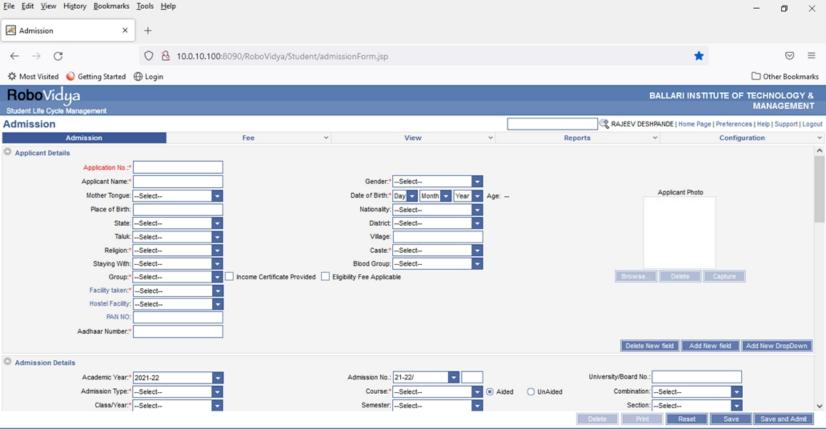
Easylib Software Private Limited

91 9742204624

www.easylib.net | vaumd@easylib.net

1147B 18th B Main Road Rajajinagar 5th Block, Bangalore, Karnataka 560010

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#### Institution Name : BALLARI INSTITUTE OF TECHNOLOGY & MANAGEMENT(BITM)



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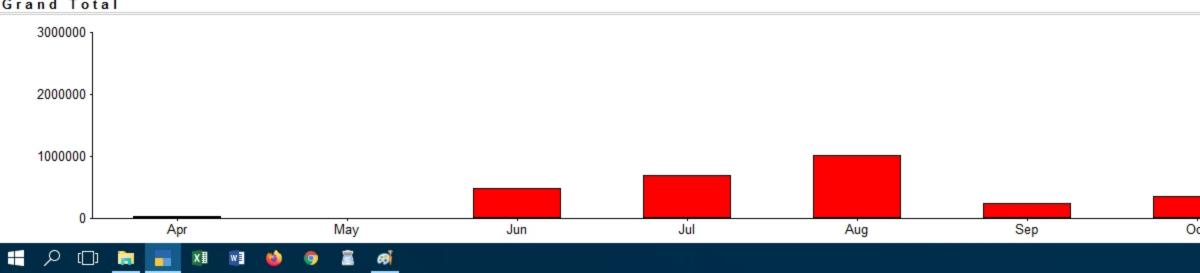
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## **BALLARI INSTITUTE OF TECHNOLOGY & MANAGEMENT**

(A Unit of Tungabhadra Education Health & Rural Development Trust) "Joana Gangotri" Campus, Ballari Hosapete Road, Near Allipur, Ballari - 583 104 (Karnataba) ph: n8392-237100 / 237190, Fax: 237197, s-mail: himbly@gmail.com, Web: www.hitmAdu.in

#### GSTIN - 29AAATT5138N1ZW

## PURCHASE ORDER

#### Vendor's Name: M/s CONTINEO E-Sutra Chronicles Pvt.Ltd,

#953, SLN Plaza, Ist Foor, 21st Main, 15th Cross,

Banashakari II Stage, BANGALORE - 560070.

Dated: 03.01.2922 No. 47/2021-22 Your Proposal No. ESC-21-1021 version 1.1

Date: 27.12.2021

Indent No: BITM/

### Sub: Supply & Installation of Software - Reg.

Date:

Referring to the above, we have pleasure in confirming our firm order with you for the supply & Installation of software as per the quotation dated 27.12.2021;

Sl.No.	Description	Apporoxi mate No. of Users	Rate per User	Amount				
1	CONTINEO CORE MODULES FOR ADMINISTRATION OF ACADEMIC AUTONOMY CONSISTING OF CORE ACADEMIC AND EXAMINATION MODULES WITH FEE MANAGEMENT PACK OPTIONAL MODULE 20 USER LICENSES FOR ADMINISTRATIVE STAFF WILL BE OFFERED FREE	900	430.00	3,87,000.00				
2	CONTINEO FEE MANAGEMENT PACK FOR AFFILIATED BATCH FOR THREE YEARS ONLY	2350	LUMSUM	1,80,000.00				
3	ONE TIME SETUP FEE			1,00,000.00				
		BR. ALL	Total	6,67,000.00				
-	GST @ 18%							
-	GRAND TOTAL							
		and the second s						

## NOTE: (1) Documents to be addressed to Director, BITM, only.

(2) Please mention our Purchase Order No. / Date & GSTIN in all the documents (Invoice, DC etc.)

#### Terms & Conditions:

As per the GST Provisions, E-Way bill is required, Supplier has to generate the same. In case during the transit or at any point of time, till the goods reaches our delivery point, if the GST Department checks the consignment we are not responsible/liable.

- Remaining terms & conditions as per the proposal 1
- Payment : Quarterly payment based on Number of users and as per the agreement for payment schedule and terms 2
- Contineo fee management pack for affiliated batch for year 2023,2024 will be negotiated on mutual terms. 3
- Annual increment above price will be 3% of previous years price on completion of 3 years from Jan 2025 onwards 4

Chairmon & Ballari Institute of Technology & Mana

If the goods supplied do not confirm to either or description and samples or defective or broken and damaged, the same shall be rejected and fail an all connected expenses shall be paid back to us immediately. Order placed subject to Bellary Jurisdiction. Please acknowledge and confirm.