



Basavarajeshwari Group of Institutions

BALLARI INSTITUTE OF TECHNOLOGY & MANAGEMENT

NAAC Accredited Institution*

"Jnana Gangotri" Campus, Bellary-Hospet Road, Near Allipura Village,
BALLARI - 583 104 (Karnataka)

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Date: 31.08.2019

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING NOTICE

All the **HOD's** of **CSE/ECE/EEE/ME/CIVIL/MBA/Maths/Physics/Chemistry** departments, *Administrative Officer, Chief Librarian, Sys. Admin., Academic Coordinator, External Expert, Local Society, Member – Students, Alumni Co-ordinator, Industrialist, Section Officer, Physical Director & Stakeholder(Employees)* are hereby informed that there will be a **17th IQAC meeting** at BITM, on Thursday **12.09.2019** at **10:30AM** in the **Board Room, Admin & PG Block.**

Meeting Agenda:

1. To review of the previous meeting.
2. To discuss about the results of even semester.
3. To discuss regarding the academics for the academic year 2019-20.
4. To discuss regarding NAAC (preparations for NAAC accreditation for second cycle).
5. Discussion regarding NBA accreditation for the other 2(EEE & CIVIL) branches.
6. To discuss about the revised Budget for the financial year 2019-20.
7. To discuss regarding placement activities for the year 2019-20.
8. To discuss regarding student's feedback.
9. To discuss regarding student's grievances.
10. To discuss regarding transport requirement.
11. To discuss regarding progress with respect to startup incubation centre.
12. To discuss regarding setting up of centre of excellence in Robotics.
13. To discuss regarding innovation from the student's projects that gives brand visibility in the market.
14. To discuss regarding planning of workshops/conferences for the academic year 2019-20.
15. To discuss regarding the student's admission for 2019-20.
16. To take status check of student's adjustment in college and Hostel.
17. To discuss regarding the ragging.
18. To discuss regarding the Induction programme for the first year students.
19. To discuss regarding extra Remedial and practice classes for the first year students who are not having computer exposure.
20. To discuss regarding planning for extra curricular and Co-curricular activities.
21. To discuss regarding admission strategy and necessary ground work for 2020-20 admissions.
22. To discuss regarding VTU Circular-Earning of activity points for award of degree for 2018 batch students.
23. Any other subject with the permission of the chair.

IQAC Chairman / Principal



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Proceedings of the 17th Internal Quality Assurance Cell(IQAC) committee meeting held on Thursday of 12.09.2019 at 10:30AM in the Board Room, Admin & PG Block, @ BITM – Ballari

Members Present:

17th IQAC meeting at BITM, on Thursday 12.09.2019 at 10:30AM in the Board Room, Admin & PG Block.

Members Attendance

S.No	Name	Designation
1	Dr. V. C. Patil – Principal	Chairman
2	Prof. Prithviraj. Y. J – Deputy Director	Management Member
3	Dr. Yashvanth Bhupal – Director	Special Invitee
3	Dr. Yadavalli Basavaraj – Vice - Principal, HOD - ME	Member
4	Dr. R. N. Kulkarni – HOD – CSE	Member
5	Dr. U. Eranna – HOD – ECE	Member
6	Dr. B. S. Khened – HOD-EEE	Member
7	Dr. H. Mahabaleswara – HOD – Civil	Member
8	Dr. Javed Kalburgi – HOD – MBA	Member
9	Dr. K. S. R. Sridhar – HOD - Mathematics	Member
10	Dr. T. Machappa – HOD – Physics	Member
11	Dr. Suresh – HOD-Chemistry	Member
12	Dr. M. Ramachandra – Principal, BBC	External Member
13	Mr. P. Amareshayya – Administrative Officer	Member
14	Prof. Phani Ram Prasad – Academic Co-ordinator	Member
15	Prof. K. H. Harikumar – Local Society	Member
16	Mr. Nagesh – Industrialist	Member
17	Mr. Jaffar Basha – Chief Librarian	Member
18	Mr. L. Raghunath – Section Officer	Member
19	Mr. Ashok Bhupal – Physical Director	Member
20	Mr. Kamal Kishore – Extra Curricular Co-ordinator	Member
21	Mr. Shiva Kumar .B – Stakeholder	Member
22	Mr. Anand Krishna Murthy – System Admin.	Member
23	Mr. Mallikarjuna A	Alumni
24	Mr. Arpan Dashore	Student Member
25	Dr. N. Gururaj – Coordinator	Coordinator / Member Secretary

IQAC Chairman / Principal



Proceedings of the meeting held on 12.09.2019 at 10:30AM in Board Room at PG & Admin Block

1. To approve the minutes of the previous meeting

Members unanimously approved minutes of the previous meetings along with the Action Report.

2. To discuss about the results of even semester.

Even Semester Results as circulated went for discussion in detail. Each HOD's presented the results in semester wise. The results of the Higher semester are good compared to the lower semesters. Further discussing on this, the detail analysis was done, wherever the results are lower in few subjects. The first year results are relatively better except for the sections of G&K which need to be improved.

8th semester Results are given below:

ECE - 2017-18 - 96.50	2018-19 - 99.29	ME - 2017-18 - 96.65	2018-19 - 96.50
CSE- 2017-18 - 96.60	2018-19 - 99.24	CIV- 2017-18 - 87.30	2018-19 - 97.50
EEE- 2017-18 - 89.47	2018-19 - 98.09	MBA- 2017-18 - 56.00	2018-19 - 77.00

3. To discuss regarding the academics for the academic year 2019-20.

By and large Academic activity is running smooth and classes are running as per academic calendar. Deputy Director advised the members to see that Eduwize software is compulsorily utilized for the benefit of the students by marking attendance compulsorily. Any problem relating to the software can be contact by mail address of shreedhar@eduwize.co.in or by mobile no. 8105542786. Members also expressed that Eduwize software need to be upgraded. Further principal suggested to the members that each department should encourage the innovative project and all HOD's agreed to put the effort.

4. To discuss regarding NAAC (preparations for NAAC accreditation for second cycle).

Preparations are going on further it was advised to go for online submission earliest by December-2019 and coordinator informed the members that the AQAR report has been successfully uploaded for the previous year.

5. Discussion regarding NBA accreditation for the other 2(EEE & CIVIL) branches.

Members opinioned that NBA preparations need to be prepared in parallel to NAAC. Preference should be given for NAAC, followed by NBA preparations for other three branches.

6. To discuss about the revised Budget for the financial year 2019-20.

Members noted the Budget and approved.

7. To discuss regarding placement activities for the year 2019-20.

Regarding Placement for previous year 2018-19, total 275 students were placed on campus and off-campus is still going on. For 2019-20 two companies of MindTree and TCS have recruited total 45(MindTree) and 25(TCS) students from various departments.

8. To discuss regarding student's feedback.

Members expressed that Students Feedback app is still in process, where the students can give their feedback through their mobiles. Members approved and expressed to implement the same.

9. To discuss regarding student's grievances.

Members nominated Dr. K. S. R. Sridhar, Professor, Mathematics Department, to look of the all Students related Grieviances and also to maintain the queries in the portal.

10. To discuss regarding transport requirement.

Members noted that four new buses had been procured and the students strength for the transportations is more than 700.

11. To discuss regarding progress with respect to startup incubation centre.

Mr. Mallikarjuna, Manager of the Incubation centre has stated that, 1st phase of the startup centre were 10 ideas are ready and to be presented to the officials of KITS for evaluation and shortlisting for further process. 2nd phase of Startup of E-Step was conducted on 29.08.2019, where about 280 students participated and motivated them regarding Idea Evaluation, Product Development, Business Model and General Awareness. Members further expressed to conduct a FDP startup awareness program.



12. To discuss regarding setting up of centre of excellence in Robotics.

As informed Robotic Lab has been established in our college in the department of Computer Science. Members expressed the satisfaction and lab will be utilized for the benefit of the students.

13. To discuss regarding innovation from the student's projects that gives brand visibility in the market.

Discussing on the above subject, it was discussed that innovative projects which are useful to the people and the project is of high skill and practical use. Need to be encourage. Further discussing on the above subject, Deputy Director suggested that student and faculty should fabricate / assemble highly skilled project, utilizing inter disciplinary students. For this Management agreed to provide Rs. 1.0Lac as a additional amount for such innovative projects.

14. To discuss regarding planning of workshops/conferences for the academic year 2019-20.

Members were advised to conduct workshop / seminars / FDP's frequently without disturbing academics.

15. To discuss regarding the student's admission for 2019-20.

The admissions for the Academic year 2019-20 UG Programs is at 86% and for PG Programs admissions are in progress. This year Computer Science remain to be first choice for admission followed by ECE, EEE. The Civil and Mechanical remain to be average.

16. To take status check of student's adjustment in college and Hostel.

Members advised to have a status check of the students in the College and Hostel. Respective wardens are advised for the same.

17. To discuss regarding the ragging.

No complaints received through Greivance Redressal Portal or any personal complaints.

18. To discuss regarding the Induction programme for the first year students.

Induction program for the 1st year UG students was held on 09.08.2019 after inauguration of the first year classes. With regard to PG – MBA is yet to start.

19. To discuss regarding extra Remedial and practice classes for the first year students who are not having computer exposure.

Remedial classes for computer skill need to be conducted strictly and attendance to be made compulsorily for the 1st year students.

20. To discuss regarding planning for extra curricular and Co-curricular activities.

While discussing on the above subject, it is informed by the Physical Director, that the students are participating in the VTU – Fest on 14.11.2019. PD further informed that students are taking practice on different sports / cultural activities.

21. To discuss regarding admission strategy and necessary ground work for 2020-20 admissions.

Members discussed on the above subject and it was opinioned among the members that, we should explore more students from the adjacent state in view of our good record in placement and standard. Further college need to have a social media presence to create a market good will.

22. To discuss regarding VTU Circular-Earning of activity points for award of degree for 2018 batch students.

Members discussed regarding this aspect in detail. Further it was opinioned that every student who have joined in the year 2019-20 compulsorily need to earn activity points. This may be brought to the notice of every student to understand and do the activity get it evaluated.

23. Any other subject with the permission of the chair.

NSS Awareness: NSS Awareness need to be highlighted in the students.

It was suggested by the Deputy Director that, we should all ouch to ban the Plastic within the campus in-line with the Hon'ble Prime Minister's Vision. This may be well dissimiated among the students and see that it is practiced.



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: BITM/IQAC-M/2019-20/17

ACTION REPORT

For the meeting held on 12.09.2019 at 10:30AM

1. **To approve the minutes of the previous meeting**
XXXXX
2. **To discuss about the results of even semester.**
Extra coaching is given to G & K sections to improve the results.
3. **To discuss regarding the academics for the academic year 2019-20.**
 - a. Eduwize Software upgradation is in process.
 - b. Innovative projects of the departmental level planned in the even semester.
4. **To discuss regarding NAAC (preparations for NAAC accreditation for second cycle).**
Online submission process of AQAR reports submitted for the years 2015-16, 2016-17, 2017-18 & 2018-19.
5. **Discussion regarding NBA accreditation for the other 3(MBA, EEE & CIVIL) branches.**
NBA preparation under process.
6. **To discuss about the revised Budget for the financial year 2019-20.**
XXXXX
7. **To discuss regarding placement activities for the year 2019-20.**
Improve conversion in Placements, advanced trainings are planned in the vacations.
8. **To discuss regarding student's feedback.**
Students Feedback system has been fully implemented.
9. **To discuss regarding student's grievances.**
XXXXX
10. **To discuss regarding transport requirement.**
XXXXX
11. **To discuss regarding progress with respect to startup incubation centre.**
Same subject is appearing in the next meeting.
12. **To discuss regarding setting up of centre of excellence in Robotics.**
Final year students of CSE and ECE have completed basic certification course on RPA.
13. **To discuss regarding innovation from the student's projects that gives brand visibility in the market.**
Budget is allocated for innovative projects. Departments are planning for innovative projects during even semester.
14. **To discuss regarding planning of workshops/conferences for the academic year 2019-20.**
Three workshops are conducted.
15. **To discuss regarding the student's admission for 2019-20.**
XXXXX
16. **To take status check of student's adjustment in college and Hostel.**
XXXXX
17. **To discuss regarding the ragging.**
XXXXX
18. **To discuss regarding the Induction programme for the first year students.**
XXXXX
19. **To discuss regarding extra Remedial and practice classes for the first year students who are not having computer exposure.**
Remedial classes for computer skill are implemented by the CSE department.
20. **To discuss regarding planning for extra curricular and Co-curricular activities.**
Extra curricular and co-curricular activities are in progress.
21. **To discuss regarding admission strategy and necessary ground work for 2020-20 admissions.**
BPSC PU and Pupil Tree students visited BITM campus for one day to understand the importance of Engineering course and also went around the campus as a strategy for better admissions.
22. **To discuss regarding VTU Circular-Earning of activity points for award of degree for 2018 batch students.**
Principal and HOD's along with NSS coordinator later will inform the same to the students.
23. **Any other subject with the permission of the chair.**
XXXXX


NAAC/IQAC Coordinator


Chairman/Principal