



Ref. No. BITM/2019-20/128

Date: 04.06.2019

Dear Sir,

MEETING NOTICE

It is proposed to hold the **38th Governing Body Meeting** on **Saturday, 22nd June-2019** at **10.00 AM** in "Jnana Gangotri" Campus, #873/2, Ballari-Hosapete Road, Allipura, Ballari - 583 104 (Karnataka).

The agenda is....

S.No	Particulars
I	To note the Proceedings of the 37th Governing Body Meeting which is held on Saturday, 15th of Dec-2018 & Action Report (Annexure 'A')
II	To note the unaudited provisional balance sheet as on 31.03.2019 (Annexure 'B')
III	To approve the Budget for the financial year 2019-20. (Annexure 'C' - To be Tabled)
IV	To note the Appointments, Promotions & Resignation of the staff for the period 16.12.2018 to 01.06.2019. (Annexure 'D')
V	To discuss regarding admissions of UG & PG for the year 2019-20 and also to approve the fee structure for UG & PG programs
VI	To review the Results of the Odd Semester. (Annexure 'E')
VII	To review the academic activities of Even Semester.
VIII	To note & approve the Major Equipment purchased from 01.12.2018 to 30.05.2019. (Annexure 'F')
IX	To discuss regarding NBA Accreditation along with Chairperson's Visit Report. (Annexure 'G')
X	To discuss and suggest regarding AQAR submission to NAAC authorities
XI	Any other subject with the permission of Chair.
a	Amendment to service rules, policy procedure and employee handbook, revised on June-2014
b	To note the abolition, the post of DEAN - MBA
c	Submission of AQAR report to NAAC on regular basis and also prepare for NAAC re-accreditation due in the next year
d	Variation in intake / introducing of new courses
e	Review of Feedback summary of Stakeholders
f	Permission to apply for permanent affiliation of the UG / PG programs with the University

Kindly make it convenient to attend the meeting.

Dr. V.C. Patil

Principal / Member Secretary

GB Members:

1.	Dr. Yashvanth Bhupal	Chairman	9. DTE, Bangalore.	Member
2.	Dr. S.J.V. Mahipal	Member	10. Prof. A.J. Hegde	Member
3.	Sri. S.B. Ashok Bhupal	Member	11. Dr. G.P. Dinesh	Member
4.	Prof. Prithviraj. Y. J	Member	12. Dr. R.N. Kulkarni	Member
5.	Sri. N. Srinivasan	Member	13. Dr. V. J. Bharath	Additional Member
6.	The RO, AICTE, B'lore.	Member	14. Dr. Amar Raj Bhupal	Additional Member
7.	Prof. E.S. Rao	Member		
8.	Dr. Venkatesh	Member		



Meeting Agenda of the 37th Governing Body Meeting on Saturday, 15th Dec, 2018 at 10.00 AM at "Jnana Gangotri" Campus, #873/2, Ballari-Hosapete Road, Allipura,

Ballari - 583 104

- I. **To note the Proceedings of the 37th Governing Body Meeting, which is held on Saturday, 15th Dec. 2018 & Action Report**
The copy of the Proceedings of the Meeting is herewith enclosed for approval and is as **(Annexure 'A')**
- II. **To note the unaudited provisional balance sheet as on 31.03.2019**
The unaudited provisional balance sheet as on 31.03.2019 is hereby tabled and members are required to note the same. **(Annexure - 'B')**
- III. **To approve the Budget for the financial year 2019-20.**
Budget for the financial year 2019-20 is enclosed as **(Annexure 'C')** and members are required to note the same.
- IV. **To note the Appointments, Promotions & Resignation of the staff for the period 16.12.2018 to 01.06.2019.**
The details are herewith enclosed as **(Annexure 'D')**
- V. **To discuss regarding admissions of UG & PG for the year 2019-20 and also to approve the fee structure for UG & PG programs.**
To Discuss regarding the UG intake and Fee Structure is as follows:

UG PROGRAMMES (ENGG.)						
S.No	B.E. Course's	Total seats	Student Intake (2019-20)		Fee Structure (2019-20)	
			Govt. Quota (CET/S.NOQ)	Management Quota (Including COMED-K)	Govt. Fee for A/Y 2019-20 (Amount in Rs.)	Management Fee (Amount in Rs.)
1	CSE	180	81	99	65,340.00	1,30,000.00
2	ECE	180	81	99	65,340.00	1,10,000.00
3	EEE	120	54	66	65,340.00	90,000.00
4	ME	180	81	99	65,340.00	90,000.00
5	CIVIL	120	54	66	65,340.00	90,000.00
TOTAL		780	351	429		



PG PROGRAMMES (ENGG.)						
S.No	M.Tech Course's	Total seats	Student Intake (2019-20)		Fee Structure	
			Govt. Quota 50%	Management Quota 50%	Govt. Fee (Amount in Rs.)	Management Fee (Amount in Rs.)
1	M.Tech. - Computer Network Engg.	18	9	9	64,390.00	75,000.00
2	M.Tech. - VLSI Design & Embedded System	18	9	9	64,390.00	75,000.00
3	M.Tech. - Power Electronics	24	12	12	64,390.00	75,000.00
TOTAL		60	30	30		

PG PROGRAMME (MANAGEMENT)						
S.No	Management Course	Total seats	Student Intake (2019-20)		Fee Structure	
			Govt. Quota 50%	Management Quota 50%	Govt. Fee (Amount in Rs.)	Management Fee (Amount in Rs.)
1	MASTER'S IN BUSINESS ADMINISTRATION (MBA)	180	90	90	54,390.00	75,000.00

Fee structure for UG Programme under Management Quota is as under;

Branch	Tuition Fee PA
CSE	1,50,000/-
ECE	1,10,000/-
EEE	90,000/-
ME	90,000/-
CIVIL	90,000/-

Other Fee Rs. 16,000/- per annum for all branches.

University Eligibility Fee: Rs. 2,500/- for Non-Karnataka Students only.

Examination Fee: Rs. 1,500/- per Semester (Appx.)

Fee structure for PG Programme (M. Tech and MBA) under Management Quota is Rs. 75,000/- per annum.

**VI. To review the Results of the Odd Semester.**

The Results for the Odd Semester is as Under. Enclosed copy as **Annexure 'E'** and also we are happy to inform that, 3 of our students has secured University Ranks in last year examinations.

VII. To review the academic activities of Even Semester.

Academic activity of the Even Semester is smooth and syllabus is completing well in advance. Students are busy in examinations and we hope for better results.

VIII. To note & approve the Major Equipment purchased from 01.12.2018 to 30.05.2019

The list of major equipment purchased is herewith enclosed as (**Annexure 'F'**).

IX. To discuss regarding NBA Accreditation along with Chairperson's Visit Report.

We are happy to inform that, the NBA has accredited following UG Programs namely CSE, ECE & ME for 3years. The communication was received on 30.04.2019. At this gesture, we would like to congratulate all the stakeholders, faculties, Teaching and Non-Teaching staff, students & Parents.

Further, the copy of Chairperson's Visit Report for UG program TIER-II, Date of Visit from 15th to 17th of Mar-2019 has enclosed. (**Annexure 'G'**)

X. To discuss and suggest regarding AQAR submission to NAAC authorities

To discuss and suggest regarding AQAR report for the year 2017-18 as submitted through online to NAAC is herewith tabled for discussion.

XI Any other subject with the permission of Chair.

Dr. V.C. Patil

Principal / Member Secretary



‘ANNEXURE ‘A’

Proceedings of the 37th

Governing Body Meeting

held on

Saturday, 15th Dec. 2018

&

Action Report



ANNEXURE 'A'

Proceedings of the 37th Governing Body Meeting held on Saturday, 15th Dec, 2018 at 10.00 AM at "Jnana Gangotri" Campus, #873/2, Ballari-Hosapete Road, Allipura, Ballari - 583 104.

Members Present:

1. Dr. Yashvanth Bhupal
2. Dr. S.J.V. Mahipal
3. Sri. S.B. Ashok Bhupal
4. Prof. Prithviraj.Y.J.
5. Sri. N Srinivasan
6. Prof. E.S. Rao
7. Dr. Venkatesh
8. Prof. A.J. Hegde
9. Dr. G.P. Dinesh
10. Dr. R.N. Kulkarni
11. Sri. Amarraj Bhupal
12. Dr. Bharath V.J
13. Dr. V.C. Patil

Leave of Absence Granted:

1. The Regional Officer, AICTE, B'lore
2. The Director, DTE, Bengaluru

Dr. V.C. Patil, Principal & Member Secretary, put the meeting in order and requested Dr. Yashvanth Bhupal, Chairman to preside over the Meeting.

The following subjects were discussed:

1. To note the Proceedings of the 36th Governing Body Meeting which is held on Saturday, 23rd June, 2018 & Action Report.

Members noted the proceedings of the 36th Governing Body Meeting which was held on Saturday of 23rd June 2018 along with action report and approved the same.

2. To note the audited balance sheet as on 31.03.2018 and also to note the filing of returns with the IT Department.

Members carefully went through the balance sheet along with income and expenditure statement. Members further also went through the returns filed with IT department. While discussing on the above subject, Sri. N. Srinivasan, Chartered accountant suggested that we have fee auditing and the same may be communicated to the statutory auditors on the subject chairman informed that the specific instructions are given to the auditors on the above matter. Nevertheless, the same will be communicated to the auditors.

3. To approve the Revised Budget for the year 2018-19.

The revised Budget for the year 2018-19 has forwarded by finance committee is hereby approved. While discussing on the revised budget it was informed to the members, that the income side is corrected based on the actual admission and the fees.

4. To note the Appointments, Promotions & Resignation of the staff for the period 01.04.2018 to 01.12.2018.

Members noted the appointments, promotions and resignations of the teaching and non-teaching staff for the period ending 01.04.2018 to 31.11.2018. while on this subject Prof. E.S. Rao, asked the clarification with respect to the appointment of Dr. Ravi. V. on this Principal informed that Dr. Ravi is from the department of Mechanical who had retired after attaining the age of 58 and was eligible for extension upto 02yrs and same was given to Dr. Ravi. Further members also noted the appointment of Dr. T. H. Patil, retired professor in the department of Civil engineering as there is a vacancy. Further on this subject, members asked, what is the strength of Doctorates? For this, Principal informed that there are 29 doctorates in our college from various departments. He also further informed that there is no shortage of Professor's as per the norms.



5. To Discuss regarding admissions of UG & PG for the year 2018-19 and also to suggest ways and means to improve the admissions.

Members went through the admissions and lot of discussions were happened with regard to falling admissions, and particularly in Mechanical Branch. Member's unanimously expressed the concern, regarding the admission and informed the Management to take such effective steps in the upcoming years and to improve the admission.

6. To review the Results of the Even Semester.

Principal had submitted detailed result analysis. Members went through the results year wise. As for as higher semester the results are good, comparative to the second year results. The first year result is fairly good which was acknowledged by Dr. Venkatesh. Professor E.S. Rao asked the principal, how good proctor system is working? To this Deputy Director informed that, the system is in order. Further we also informed to the Hon'ble members that, hourly absent communication system is being implemented and was improved the attendance by eight percent.

7. To review the academic activities of the Odd Semester.

Principal informed Hon'ble members that, by and large syllabus is completed. Students are busy in taking examinations.

8. To note & approve the Major Equipment purchased from 01.04.2018 to 01.12.2018.

Members noted and approved.

9. To discuss regarding new building namely "New Electric Block" and its progress & expenditure and etc.,

Members noted and approved the new Electric Block named as D. R. Reddy Block along with its expenditure so far...

10. To discuss regarding NBA preparation.

Principal brought to the notice of the members that, three programs namely CSE, ECE, & ME having qualified under Pre-Requisite were asked to submit SAR. Accordingly, the SAR is uploaded and we are waiting for inspection.

11. Any other subject with the permission of Chair.

No Subject came, meeting ended with vote of thanks to the Chair.

Dr. V. C. Patil
Member Secretary

**ACTION REPORT**

**For 37th Governing Body Meeting held on Saturday, 15th Dec-2018 @
10:00AM**

- I. To note the Proceedings of the 37th Governing Body Meeting on Saturday, 15th Dec-2018 & Action Report.
XXXXXXXXXX
- II. To note the audited balance sheet as on 31.03.2018 and also to note the filing of returns with the IT Department.
The Suggestion by Sri. N. Srinivasan, Chartered Accountant, regarding fee auditing is communicated to the statutory authorities and the details will be submitted after auditing is completed.
- III. To approve the Revised Budget for the year 2018-19.
XXXXXXXXXX
- IV. To note the Appointments, Promotions & Resignation of the staff for the period 01.04.2018 to 01.12.2018.
XXXXXXXXXX
- V. To Discuss regarding admissions of UG & PG for the year 2018-19 and also to suggest ways and means to improve the admissions.
Steps like creating awareness regarding Mechanical Branch, getting the PUC students to visit ME branch and efforts are put to get the better admission and we hope for the same.
- VI. To review the Results of the Even Semester:
XXXXXXXXXX.
- VII. To review the academic activities of the Odd Semester:
XXXXXXXXXX
- VIII. To note & approve the Major Equipment purchased from 01.04.2018 to 01.12.2018.
XXXXXXXXXX
- IX. To discuss regarding new building namely "New Electric Block" and its progress & expenditure and etc.,
XXXXXXXXXX
- X. To discuss regarding **NBA** preparation:
The same subject is appearing in the 38th Governing body meeting.
- XI. Any other subject with the permission of Chair.:
XXXXXXXXXX



‘ANNEXURE ‘B’
UN-AUDITED
PROVISIONAL BALANCE
SHEET AS ON 31.03.2019



ANNEXURE ‘C’

BUDGET

FOR THE FINANCIAL YEAR

2019-20

(To be Tabled)



“ANNEXURE –D”
APPOINTMENTS, PROMOTIONS
&
RESIGNATIONS
FROM: 01.12.2018
TO: 31.05.2019



ANNEXURE 'D'				
To note & approve the Appointments, Promotions & Resignation of the staff				
from 01.12.2018 to 31.05.2019.				
Promotions: NIL				
APPOINTMENTS				
Computer Science & Engineering : NIL				
Electronics & Communication Engineering : NIL				
Electrical & Electronics Engineering : NIL				
Mechanical Engineering : NIL				
Civil Engineering : NIL				
Humanities & Sciences : 01				
S.NO	Staff Name	Designation	Qualification	DOJ / DOR
1	Ms. Sowmya V	Asst. Professor	M.Sc.,	01.03.2019
Master's in Business Administration : NIL				
Library :NIL				
Admin Office :NIL				
RESIGNATIONS / RETIREMENT				
Computer Science & Engg. : NIL				
Electronics & Communication Engg. : 02				
S.NO	Staff Name	Designation	Qualification	DOJ / DOR
1	Ms. Geethanjali .G	Asst. Professor	M.Tech	04.02.2019
2	Mr. Sekhar Bentipalli	Asst. Professor	M.Tech	18.03.2019
Electrical & Electronics Engg. :02				
S.NO	Staff Name	Designation	Qualification	DOJ / DOR
1	Mr. Venu V	Helper	ITI	01.01.2019
2	Padmavathi V	Helper	-	01.03.2019
Civil Engineering :03				
S.NO	Staff Name	Designation	Qualification	DOJ / DOR
1	Mr. Praveen Ashok M	Asst. Professor	M.Tech	31.01.2019
2	Mr. Mahesh	Asst. Professor	M.Tech	31.01.2019
3	Mr. Ravi Teja U	Asst. Professor	M.Tech	08.03.2019
Mechanical Engineering :01				
S.NO	Staff Name	Designation	Qualification	DOJ / DOR
1	Dr. Shivaraj A. M.	Assoc. Professor	Ph.D.,	31.05.2019
Humanities & Basic Sciences :01				
S.NO	Staff Name	Designation	Qualification	DOJ / DOR
1	Mr. Abdul Hafeez M	Asst. Professor	M. Sc.,	13.01.2019
Master's in Business Administration : 02				
S.NO	Staff Name	Designation	Qualification	DOJ / DOR
1	Mrs. Sushma Ganachari	Asst. Professor	MBA	31.12.2018
2	Dr. G. P. Dinesh	Professor & DEAN	MBA	24.05.2019
Library : NIL				
Admin. Office : 01				
S.NO	Staff Name	Designation	Qualification	DOJ / DOR
1	Mr. Inayath Basha .K	FDA	B. Com	24.05.2019



“ANNEXURE –E”

RESULT ANALYSIS

OF

ODD SEMESTER

For A/y - 2018-19

**ANNEXURE 'E'****2018-19****Result Analysis of ODD Semester's****2017-18**

1st SEMESTER – PHYSICS CYCLE			
Section	Appeared	Pass	% of Pass
A	58	45	77.59
B	60	40	66.66
C	39	31	79.48
D	59	40	67.79
E	59	45	76.27
F	63	52	82.53
Total	338	253	74.85

1st SEMESTER – CHEMISTRY CYCLE			
Section	Appeared	Pass	% of Pass
G	52	34	65.38
H	50	42	84.00
I	49	37	75.51
J	49	32	65.31
K	60	34	56.67
Total	260	179	68.84

3rd SEMESTER			
Branch	Appeared	Pass	% of Pass
ECE	191	134	70.16
CSE	191	138	72.25
ME	264	140	53.03
EEE	138	90	65.21
CIVIL	144	67	46.50
Total	928	569	61.31

5th SEMESTER			
Branch	Appeared	Pass	% of Pass
ECE	187	145	77.54
CSE	165	139	84.24
ME	274	184	67.15
EEE	141	106	75.17
CIVIL	102	86	84.30
Total	869	660	75.94

7th SEMESTER			
Branch	Appeared	Pass	% of Pass
ECE	141	107	75.89
CSE	132	112	84.85
ME	193	185	95.85
EEE	103	101	98.05
CIVIL	106	105	99.50
Total	675	610	90.37

1st SEMESTER – PHYSICS CYCLE			
Section	Appeared	Pass	% of Pass
A	54	35	64.81
B	53	30	56.60
C	55	31	56.36
D	67	50	74.63
E	58	41	70.69
F	59	41	69.49
Total	346	228	65.89

1st SEMESTER – CHEMISTRY CYCLE			
Section	Appeared	Pass	% of Pass
G	73	51	69.86
H	72	46	63.89
I	71	57	80.28
J	73	52	71.23
K	71	39	54.93
L	73	47	64.38
Total	433	292	67.43

3rd SEMESTER			
Branch	Appeared	Pass	% of Pass
ECE	180	135	75.00
CSE	164	105	64.02
ME	253	125	49.40
EEE	150	87	58.00
Civil	98	48	50.00
Total	845	471	55.74

5th SEMESTER			
Branch	Appeared	Pass	% of Pass
ECE	140	135	96.42
CSE	137	97	70.80
ME	208	118	56.73
EEE	103	81	78.64
Civil	106	105	99.05
Total	694	536	77.23

7th SEMESTER			
Branch	Appeared	Pass	% of Pass
ECE	108	102	94.44
CSE	148	137	92.56
ME	248	233	93.91
EEE	121	107	88.42
Civil	152	100	65.83
Total	807	735	90.97



“ANNEXURE –F”

MAJOR EQUIPMENT'S PURCHASED

FROM: 01.12.2018

TO: 31.05.2019


ANNEXURE ‘F’
BALLARI INSTITUTE OF TECHNOLOGY AND MANAGEMENT

 List Showing the different Major Purchases of Equipment's and the expenditure for the period **01.12.2018 To 31.05.2019**

Sl. No.	Name of the Supplier	Date of Purchase	Equipment's	Qty.	Amount	Department
1	Gayathri Industrial Solutions	10.12.18	Flame Photometer	1 No.	40,887.00	Chemistry Lab Equipment's
			TOTAL		40,887.00	
2	Universal Computers	19.02.19	Refurbished Dell Systems	10 Nos.	155,170.00	Computers (Mech. Engg. Lab)
			TOTAL		155,170.00	
3	Pragna Micro designs	09.09.18	EEE Lab Equipment's		215,911.00	EEE Lab Equipment's
			TOTAL		215,911.00	
4	Sri Balaji Computers	09.02.19	Projectors	11 Nos.	481,536.00	LCD Projectors
			TOTAL		481,536.00	
5	Data cone Engineers	14.11.18	Mech. HMT & Design Lab Equipment's		1,018,020.00	Mech. Lab Equipment's
6	Machine Tool Traders	12.03.19	Equipment's for Machine Shop		30,686.00	Mech. Lab Equipment's
			TOTAL		1,048,706.00	
7	Mittal Enterprises	28.11.18	Physics Lab Equipment's		57,367.00	Physics Lab Equipment's
			TOTAL		57,367.00	
8	My-Return Solutions Pvt. Ltd.	28.12.18	Windows 10 Professional	25 Nos.	177,000.00	Software
9	Amson Technologies	04.01.19	Tally Gold renewal		12,744.00	Software
			TOTAL		189,744.00	
10	Weather Refrigeration's	13.03.19	Air Conditioners	1 No.	35,000.00	Air Conditioners
			TOTAL		35,000.00	
11	Gold Finch	30.01.19	Steel Ceramic Green Chalk Board	10 Nos.	130,272.00	Classroom Boards
			TOTAL		130,272.00	
12	Gold Finch	30.01.19	Podium & Fabric	10 Nos.	107,850.00	Furniture & Fixtures
13	Geometry	09.02.19	Linear Computer Work Station	32 Nos.	279,424.00	Furniture & Fixtures
14	Geometry	21.03.19	2 Seater Desks	80 Nos.	396,480.00	Furniture & Fixtures
16	Geometry	22.03.19	4 Seater Desks	55 Nos.	610,060.00	Furniture & Fixtures
			TOTAL		1,393,814.00	
17	Sri Balaji Computers	09.02.19	LED Monitor	14 Nos.	68,590.00	Monitors
18	Sri Balaji Computers	06.03.19	LED Monitor	9 Nos.	43,755.00	Monitors
			TOTAL		112,345.00	



“ANNEXURE –G”
NBA Accreditation
Chairperson’s Visit
Report
(Tabled)

From: 15.03.2019

To: 17.03.2019

**38th Governing Body Meeting on Saturday, 22nd June-2019**

S.NO	Nominated Position in Governing Council	Name of the Member	Extension upto
1	Chairman	Dr. Yashvanth Bhupal , MS, Ph.D., MIE, Chairman & Director, BITM, Ballari	2020
2	Member	DR. S.J.V.MAHIPAL , MBBS,MD, No.35, 3 rd Cross, Gandhinagar, Ballari – 583 103.	2020
3	Member	Sri. S.B. Ashok Bhupal , BA Dhadesugur – Post, Sindhanur - Tq., Raichur-Dist.	2020
4	Member	Prof. Prithviraj.Y.J , B.E., M.Tech. Dy. Director, BITM, Ballari	2020
5	Member	Sri. N. Srinivasan , CA Chartered Accountant, 132, 2 nd Floor, Kantha Court, Lalbagh Road, Bangalore.	2020
6	Member	Dr. V.J. Bharath , MBBS, MD No.35, 3 rd Cross, Gandhinagar, Ballari.	2022
7	Member	Mr. Amarraj Bhupal , LLM H.No: 496, RMV Extension, 9 th cross, 3 rd main Bangaluru.	2022
8	Nominee of AICTE – Regional Office (Ex-Officio)	The Regional Officer/ Dy. Director & Member Secretary, All India Council for Technical Education, (SWRO), Bangalore.	--
9	An industrialist/ Technologist/ Educationalist from the Region to be nominated by the concerned Regional Committee as nominee of the Council, out of the panel approved by the Chairman of the Council.	Prof. E.S. Rao , BE, DIIT, M.Tech. 302, Sai Mansion, 191/B, B.K. Guda Park, S.R. Nagar, Hyderabad – 500 038	--
10	Nominee of the Affiliating Body/ University/ State Board of Technical Education.	Dr. Venkatesh , Principal, Govt. Engg. College, Kushalnagar -571234, Kodagu District	--
11	Nominee of State Government – Director of Technical Education/ Director of Medical Education/ Drugs Controller (Ex-Officio)	The Director of Technical Education Board, Govt. of Karnataka, Palace Road, Bangalore.	--
12	An Industrialist Technologist/ Educationalist from the Region nominated by the State Government.	Prof. A. Jayakara Hegde , B.E., M.Tech. D.No.2-112, Bantwady Post, Via Trasi – 576235 Senapur Village, Kundapur-Tq., Udupi Dist.,	--
13	Faculty members nominated from the regular staff.	Dr. G.P. Dinesh , BE, MBA, Ph.D., Professor, BITM, Ballari	Resigned from Employment on 24.05.2019
14	Faculty members nominated from the regular staff.	Dr. R.N. Kulkarni , BE, M.Tech., Ph.D., Prof. & HOD, Dept. of CSE, BITM, Ballari	2020
15	Principal/ Director of the Concerned Technical Institution (as nominee of the Society/Trust). Member Secretary.	Dr. V.C. Patil , BE, M.Tech., Ph.D., Principal – Member Secretary, BITM, Ballari	---



Ref. No. BITM/2019-20/128

Date: 04.06.2019

Dear Sir,

MEETING NOTICE

It is proposed to hold the **38th Governing Body Meeting** on **Saturday, 22nd June-2019** at **10.00 AM** in "Jnana Gangotri" Campus, #873/2, Ballari-Hosapete Road, Allipura, Ballari - 583 104 (Karnataka).

The agenda is....**XI. Any other Subject with the permission of the Chair.****a. Amendment to service rules, policy procedure and employee handbook, revised on June-2014.**

We had service rules, policy procedure and employee handbook revised on June-2014 which is in force, need to be amendment with additions as per the VTU, NBA & AICTE norms and guidelines. The same may be approved for amendment and the details will be furnished in the next G.B. Meeting.

b. To note the abolition, the post of DEAN - MBA

Members kindly note that the post of DEAN-MBA is hereby abolished with effect from 31.05.2019. In place of that, the post of HOD, for MBA is created. Henceforth the department will be headed by HOD-MBA.

c. Submission of AQAR report to NAAC on regular basis and also prepare for NAAC re-accreditation due in the next year.

We have been submitting AQAR reports to NAAC on regular basis as required. We have to get ourselves prepared for re-accreditation and the same is due in the next year. Institution is fully prepared to submit the relevant NAAC accreditation reports.

Dr. Gururaj, Assoc. Professor in the department of Mathematics is the full time Coordinator for the NAAC.

d. Variation in intake / introducing of new courses.

In lite of NBA accreditation of CSE, ECE & ME branches, we are eligible for increase in intake / introduction of new UG courses. A resolution is required in this regard authorizing institute to file necessary application with University / AICTE and Govt. of Karnataka.

e. Permission to apply for permanent affiliation of the UG / PG programs with the University.

In lite of NBA accreditation, we are eligible for applying for permanent affiliation of UG / PG programs with the University. Same may be approved.



**Proceedings of the 38th Governing Body Meeting held on Saturday, 22ND June, 2019 at 10.00 AM
at "Jnana Gangotri" Campus, #873/2, Ballari-Hosapete Road, Allipura, Ballari - 583 104.**

Members Present:

1. Dr. Yashvanth Bhupal
2. Dr. S.J.V. Mahipal
3. Sri. S.B. Ashok Bhupal
4. Prof. Prithviraj.Y.J.
5. Prof. E.S. Rao
6. Dr. Venkatesh
7. Prof. A.J. Hegde
8. Dr. B. S. Khened
9. Dr. R.N. Kulkarni
10. Sri. Amarraj Bhupal
11. Dr. Bharath V.J
12. Dr. V.C. Patil

Leave of Absence Granted:

1. The Regional Officer, AICTE, B'lore
2. The Director, DTE, Bengaluru
3. Sri. N. Srinivasan

Dr. V.C. Patil, Principal & Member Secretary, put the meeting in order and requested Dr. Yashvanth Bhupal, Chairman to preside over the Meeting.

The following subjects were discussed:

1. To note the Proceedings of the 37th Governing Body Meeting which is held on Saturday, 15th Dec, 2018 & Action Report.

Members noted the proceedings of the 37th Governing Body Meeting along with action report and approved the same.

2. To note the unaudited provisional balance sheet as on 31.03.2019 (Annexure 'B')

The Unaudited balance sheet for the year ending of 31st Mar-2019 is hereby approved subject to small variations in the final auditing by the auditor. The audited balance sheet will be presented in the next GB meeting.

3. To approve the Budget for the financial year 2019-20. (Annexure 'C' - To be Tabled)

The Budget Proposal was tabled and all the members went through the same and same is hereby approved. While debating on the above subject members asked need for 4 no. of new buses. On this clarification was given that 4 buses which are more than 15years need to be grounded as per the Govt. order, we can't use these buses and they need to be disposed. Against this in the budget we had indicated to purchase the 4 new buses.

With regard to purchase of computers it was clarified by Deputy Director Prof. Prithviraj, that institution is purchasing re-furbished PC's at a very reasonable price and they are serving to the need of the institution. With this, members approved the budget.

4. To note the Appointments, Promotions & Resignation of the staff for the period 16.12.2018 to 01.06.2019. (Annexure 'D').

Members went through the Annexure-D and approved the same. While discussing on this subject it was informed to the Hon'ble members by the principal that Dr. Dinesh who was a Dean in MBA is being appointed in the VSK University, hence he has resigned.

5. To discuss regarding admissions of UG & PG for the year 2019-20 and also to approve the fee structure for UG & PG programs

Members discussed deeply with regard to admission of UG & PG for the year 2019-20. While debating on the above subject, it was informed that this year there is better demand for CSE followed by ECE and EEE. For the courses of Mechanical and Civil there is not much demand compared to above branches. Further discussing on Fee structure, it was informed that originally the fee structure for CSE was Rs. 1,30,000/-. Subsequently revised to Rs. 1,50,000/- in view of the demand. The other courses fee structure is lower compared to CSE. Members noted and approved the same. Further it was also advised to consider the certain amount of Fee concession to enable Management to fill the seats.


6. To review the Results of the Odd Semester. (Annexure ‘E’)

Members went through the results of Odd semester as per the Annexure-E. while discussing on the above subject, members appreciated the details furnished to analyze the results along with previous year results. Members expressed satisfaction with regard to first year results, which is in an increasing trend relatively. Expressed concerned with respect to ECE results. For this principal has given a clarification, that one of the subject was a cause.

7. To review the academic activities of Even Semester.

Members reviewed the academic activities which is by and large and smooth.

8. To note & approve the Major Equipment purchased from 01.12.2018 to 30.05.2019. (Annexure ‘F’).

Members noted and approved.

9. To discuss regarding NBA Accreditation along with Chairperson’s Visit Report. (Annexure ‘G’).

Members went through the NBA Chairman’s report along with NBA approval letter. Members appreciated and thanked the faculty, teaching and non-teaching for their endeavor in getting the NBA accreditation for the branches of CSE, ECE & ME.

Further members also discussed regarding planning for accreditation of other branches namely EEE, Civil & MBA. On this subject, it was informed by Deputy Director Prof. Prithviraj, that we add an a FDP Program for three days on NBA and all the faculty were asked to participate. External agency was arranged for the above FDP. Tentatively it was informed to the members that SAR will be prepared by December-2019 to apply for assessment.

10. To discuss and suggest regarding AQAR submission to NAAC authorities

Members discussed regarding AQAR report as submitted to NAAC authorities. It was further informed to the members that every year we have to upload AQAR report online. Dr. Gururaj, Professor in Mathematics is a full time coordinator for NAAC. Further discussing on the above subject, Prof. Prithviraj informed that, we need to apply for re-accreditation and we have to get ready for the same.

11. Any other subject with the permission of Chair.
a) Amendment to service rules, policy procedure and employee handbook, revised on June-2014.

Members went through the service rules, Policy, Procedure handbook which was tabled. It was explained that, there is a need for change / modification in the service book. Members approved the same and advised to give the revised service rules, policies procedure handbook in the next meeting and subject to approval, the book can be published.

b) To note the abolition, the post of DEAN - MBA

Members noted and approved.

c) Submission of AQAR report to NAAC on regular basis and also prepare for NAAC re-accreditation due in the next year.

Members authorized Dr. Gururaj to submit the next year report to the NAAC

Authorities well within the time.

d) Variation in intake / introducing of new courses

Members discussed in detail and anonymously authorized following resolution i.e. variation of intake and introducing of new courses.

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e) Review of Feedback summary of Stakeholders.

Members reviewed Feedback report as submitted by the principal along with the action report.

f) Permission to apply for permanent affiliation of the UG / PG programs with the University

Members discussed in detail and unanimously authorized the following resolution with regard to permanent affiliation.



g) To approve the BITM recruitment Policy and procedure with Board of appointments.

Members unanimously approved the recruitment policy and procedure. Further members approved the board of appointments.

h) To approve research & development funding policy

Members approved R & D funding policy

i) To approve Industrial Institute Interaction Policy

Members approved Industrial Institute Interaction Policy and advised to have more interaction with industry.

j) To approve the internationalization process policy.

Members approved the internationalization policy and advised to have a internationalization collaborations, faculty exchange programs and joint publications.

k) To approve the e-governance policy

Members approved the e-governance policy

l) To approve the sanctioned posts

Members approved the sanctioned posts as per AICTE norms and as per Trust.